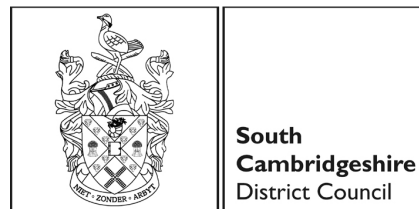


South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge
CB23 6EA

t: 03450 450 500
f: 01954 713149
dx: DX 729500 Cambridge 15
minicom: 01480 376743



8 December 2015

To: Councillor Ray Manning, Portfolio Holder

Lynda Harford
Bridget Smith
John Williams

Scrutiny and Overview Committee
Opposition Spokesman
Opposition Spokesman

Dear Sir / Madam

You are invited to attend the next meeting of **LEADER'S PORTFOLIO MEETING**, which will be held in **LEADER'S ROOM - SOUTH CAMBS HALL** at South Cambridgeshire Hall on **WEDNESDAY, 16 DECEMBER 2015 at 3.00 p.m.**

Yours faithfully
JEAN HUNTER
Chief Executive

Requests for a large print agenda must be received at least 48 hours before the meeting.

AGENDA		PAGES
PROCEDURAL ITEMS		
1.	Declarations of Interest	
2.	Minutes of Previous Meeting The Portfolio Holder is asked to sign the minutes of the meeting held on 12 November 2015 as a correct record.	1 - 2
DECISION ITEMS		
3.	Service Support Grants for 2016-2019 to Community and Voluntary Sector	3 - 20
4.	Grants to Voluntary Sector: 6-Monthly Update Report	21 - 52
STANDING ITEMS		
5.	Date of Next Meeting Councillors are requested to bring their diaries.	

OUR LONG-TERM VISION

South Cambridgeshire will continue to be the best place to live, work and study in the country. Our district will demonstrate impressive and sustainable economic growth. Our residents will have a superb quality of life in an exceptionally beautiful, rural and green environment.

OUR VALUES

We will demonstrate our corporate values in all our actions. These are:

- Working Together
- Integrity
- Dynamism
- Innovation

GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL

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Agenda Item 2

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

Minutes of the Leader's Portfolio Meeting held on
Thursday, 12 November 2015 at 4.00 p.m.

Portfolio Holder: Ray Manning

Councillors in attendance:

Scrutiny and Overview Committee monitors: Lynda Harford

Opposition spokesmen: Bridget Smith

Also in attendance: Anna Bradnam, Simon Edwards, Mark Howell and
Nick Wright

Officers:

Kirstin Donaldson

Development Officer

Clare Gibbons

Development Officer

Mike Hill

Health and Environmental Services Director

Ian Senior

Democratic Services Officer

1. DECLARATIONS OF INTEREST

There were no declarations of interest.

2. MINUTES OF PREVIOUS MEETING

The Leader signed, as a correct record, the minutes of the meeting held on 9 October 2015.

3. CROYDON COMMUNITY LED PLAN (VERBAL PRESENTATION)

Malcolm Ralph presented a summary of the work to date on the Croydon Community Led Plan to the Leader and others present.

The Plan covered the following substantive aspects:

- A "desire for things to happen"
- Design Guide
- Housing, especially affordable
- A community building
- Recreation
- Community safety
- Sustainability
- Democracy and communication
- Action Plan
- Results Appendix

There was significant support from Croydon residents for housing development, in general, and affordable housing, in particular, within the village. District Councillors made a number of suggestions for proceeding while South Cambridgeshire District Council was unable to demonstrate a five-year housing land supply. These included:

- Establishing a Community Land Trust
- negotiating with Registered Providers, who were now building market housing as well to help finance affordable housing schemes

- starting work on a Neighbourhood Plan that would help the Parish Council to manage growth within the village

Councillor Bridget Smith (representing Croydon) expressed enthusiasm for the document, and congratulated its authors. She welcomed the evidence it would provide in planning Croydon's future. It was a model that could help other small villages in South Cambridgeshire.

Those present discussed the former Queen Adelaide Public House. The very firm view was that it should be re-listed as an asset of community value.

4. COMMUNITY CHEST: ELIGIBILITY CRITERIA FOR 2016/17

The Leader considered a report seeking his endorsement of the eligibility criteria for the Community Chest 2016-17 grant funding scheme, and approve the carry forward of uncommitted balances.

The Leader was keen to widen access to the grants regime by ensuring that it was not excessively generous.

Those present discussed a proposal from Councillor Anna Bradnam that Milton Country Park should be treated in a unique way, given its district-wide significance. However, the Leader felt that such a move could set a precedent, and said that the scheme should remain simple, but flexible.

The Leader **approved**

1. existing eligibility criteria for the Community Chest 2016-17, subject to:
 - a. amending those criteria to state that
 - (i) the Community Chest will not fund Community Speedwatch Schemes or 'other traffic initiatives';
 - (ii) each parish can receive three awards or a maximum of £4,500; and
 - b. removing the specification that, in the case of projects involving building works to Community Buildings, Historic Buildings, Monuments or Memorials, the grant would only be paid once the work had been completed; and
2. carry forward of the balance remaining in the Community Chest 2015-16.

5. DATE OF NEXT MEETING

The Leader expressed a preference for 10.00am on Wednesday 16 December 2015 as the date for the next meeting, subject to room availability.

The Meeting ended at 5.00 p.m.

Agenda Item 3

REPORT TO: Leader's Portfolio Meeting

16 December 2015

LEAD OFFICER: Director, Health and Environmental Services

GRANTS TO THE VOLUNTARY SECTOR: 3-YEAR SERVICE SUPPORT GRANTS 2016/17-2018/19

Purpose

1. To determine the awards to be made for three year programmes to the community and voluntary sector from the Service Support Grant fund for 2016/17-2018/19.
2. This is not a key decision, however, it is subject to Council's decision on budgets in February 2016.

Recommendations

3. That the Leader agrees to make the following decisions, subject to agreement by Council on budget, on awards from the Service Support Grant fund (subject to three year funding agreements) to run from April 2016 to March 2019:

Community Transport

4. A That the following applicants be awarded funding as shown in Table 1.

Table 1: Community Transport

	Year 1	Year 2	Year 2	Total
3 Counties Transport (in association with The Voluntary Network)	£3,835	£3,835	£3,835	£11,505
Royston and District Community Transport	£3,165	£3,165	£3,165	£9,495
Care Network	£8,000	£8,000	£8,000	£24,000
Year totals	£15,000	£15,000	£15,000	£45,000

- B That the application from Cambridge Dial-a-Ride is not awarded funding.

General Welfare Advice and Specialist Welfare Advice

5. That the consortium of Citizens Advice Bureaux, which together provide complete coverage for this district, be awarded funding as shown in Table 2.

Table 2: General and Specialist Welfare Advice

	Year 1	Year 2	Year 3	Total (inc Specialist Welfare Advice)
General and Specialist Welfare Advice				
Cambridge and District CAB	£52,000 £3,250	£52,000 £3,250	£52,000 £3,250	£165,750
North Herts CAB	£16,800 £1,050	£16,800 £1,050	£16,800 £1,050	£53,550
Suffolk West CAB	£5,600 £ 350	£5,600 £ 350	£5,600 £ 350	£17,850
Uttlesford CAB	£5,600 £ 350	£5,600 £ 350	£5,600 £ 350	£17,850
Year totals	£85,000	£85,000	£85,000	£255,000

Independent Living

6. A That the following applicants be awarded funding as shown in Table 3.

Table 3: Independent Living

	Year 1	Year 2	Year 3	Total
Arts and Minds	£2,500	£2,500	£2,500	£7,500
Care Network	£6,500	£6,500	£6,500	£18,500
Cope	£4,000	£4,000	£4,000	£12,000
DISH	£3,000	£3,000	£3,000	£9,000
Year totals	£16,000	£16,000	£16,000	£48,000

- B The unallocated funds of £4,000 per annum be vired to the Fit to Learn theme.

Fit to Learn

7. A That the following applicants be awarded funding as shown in Table 4.

Table 4: Fit to Learn

	Year 1	Year 2	Year 3	Total
Home-Start Royston and South Cambridgeshire with Home-Start Cambridgeshire	£4,000	£4,000	£4,000	£12,000
Cambourne Church with BMCG Children's Centre	£4,000	£4,000	£4,000	£12,000
Year totals	£8,000	£8,000	£4,000	£24,000

B That the application from Waterbeach Toddler Play Group is not awarded funding.

Support for Parishes and Communities

8. That the Cambridge Council for Voluntary Service be awarded funding as shown in Table 5.

Table 5: Support for Parishes and Communities

	Year 1	Year 2	Year 2	Total
Cambridge CVS	£10,000	£10,000	£10,000	£30,000
Year totals	£10,000	£10,000	£10,000	£30,000

Reasons for Recommendations

9. The priorities for this grant fund were agreed by the relevant Portfolio Holders and approved by the Leader on 24 September 2015. The programmes recommended for funding align with these priorities and will provide support to the Community and Voluntary Sector to deliver vital services for the district's residents.
10. Applications for Service Support Grant funding were openly invited from the sector. The scheme was promoted both by the Council and by its partners. The criteria by which applications would be judged and scored were included in the scheme criteria and guidance notes for the purposes of transparency. The applications were independently assessed by a panel of three development officers and their scorings pooled, ensuring the process was conducted in a fair and transparent manner.
11. The applications received under the Community Transport theme are summarised in Appendix 2 and the assessment score indicated. This theme was over-subscribed by £8,223 per annum. The case made for continued support for Cambridge Dial-a-Ride was considered weak in comparison with other applications under this theme and therefore a discontinuation of funding to this applicant is recommended.
12. The applications received under Generalist and Specialist Welfare Themes are summarised in Appendix 3 and the assessment score indicated.
13. The applications received under the Independent Living theme are summarised in Appendix 4 and the assessment score indicated. Following assessment of the grant applications and subsequent allocation of funds according to the quality of the applications, there was an under-allocation of £4,000 per annum for this theme.
14. The applications received under the Fit to Learn theme are summarised in Appendix 5. A new theme to the programme, the Fit to Learn strand received two applications of high quality, and both were considered worthy of funding. It is therefore recommended that the unallocated funds from the Independent Living theme be redirected to the Fit to Learn theme. This has been discussed with the Portfolio Holder for Health and Environmental Services, who is supportive of this re-direction.

Background

15. South Cambridgeshire District Council concluded its Grants Review in February 2013, a process first begun in 2011. As a result significant changes were introduced allowing a tighter focus on priorities, with grants and partnership funding arrangements simplified and responsibility assigned to the respective Portfolio Holders according to theme. (See Appendix 1 of the Background Paper, Leaders Portfolio Holders Meeting 1 February 2013).
16. The themes, eligible activities and levels funding assigned to a further three year programme of support for the Community and Voluntary Sector were agreed by the Leader on 24 September 2015 and given in Appendix 1 to this paper.
17. Applications were invited for this fund and assessments made for the grant programme in accordance with the timetable given below:

Activity	Timescale
Bidding round launches	Monday 12 October 2015
Bidding round closes	Friday 20 November 2015
Applications assessed and panel meets	Assessment week commencing 23 November, panel met 27 November
Officer recommendations brought to Portfolio Holder meeting	16 December 2015
Organisations to be notified of decisions, following call-in	23 December 2015
Grant schedules to be agreed and signed	March 2016
First funding instalments payable	April 2016

Considerations

18. The grant programme to support services provided by the community and voluntary sector should align with our corporate objectives and the schemes funded be both effective (i.e. evidence based) and offer good value for money. The proposed priorities for a further three year Service Support Grant programme were refined to align with these refreshed corporate priorities (see Appendix 1) and developed with the benefit of further discussions with the Portfolio Holders responsible.
19. Accepting that the community and voluntary sector is well positioned to offer services which the Council is itself unable to directly provide or are best placed to provide, the Support for Parishes and Communities strand of this programme was proposed to continue to support the sector to support and enable itself into a flourishing community and voluntary sector and the entire fund operates in a way that supports the healthy functioning of that sector, i.e. adhere to Compact principals.
20. The Leader is expected to make a decision on grants under all of the themes; however, officers have discussed the scoring of applications and recommended allocations with other relevant Portfolio Holder's prior to the meeting.
21. A summary of each application within all themes is given in Appendix 2 (Community Transport), Appendix 3 (General and Specialist Welfare Advice), Appendix 4 (Independent Living), Appendix 5 (Fit to Learn) and Appendix 6 (Support for Parishes and Communities).

Options

22. The Leader could approve or vary or reject the recommended funding allocations for the three Service Support Grant fund (all subject to three year funding agreements).

Implications

23. In the writing of this report, taking into account financial, legal, staffing, risk management, equality and diversity, climate change, community safety and any other key issues, the following implications have been considered:

Financial

24. The proposed awards are within the Council's three year financial commitment of £402,000, however, the grant agreements will make clear that funding is subject to the continued availability of budget.
The staffing implications have been considered; there is a staff requirement to monitor and oversee the work of the grant recipients, report on activity and administer payments, which remains in line with the current commitment.

Legal

25. Arrangements will be put in place with grant recipients, which would allow variation or termination of grant under certain circumstances.

Consultation responses (including from the Youth Council)

The recommended awards were discussed both with the Portfolio Holder for Environmental Services and for Strategic Planning and Transportation, who were supportive of the officer recommendations relating to their Portfolio Holder activities.

Effect on Strategic Aims

26. Ensure that South Cambridgeshire continues to offer an outstanding quality of life for our residents: the grant programmes promotes a good quality of life for all residents, assisting directly or indirectly through voluntary organisations schemes which help overcome the challenges faced by residents imposed by age, infirmity, disability, low income or rurality.

Background Papers

Leader's Portfolio Meeting 1 Feb 2013

<http://moderngov/ieListDocuments.aspx?CId=883&MIId=5969&Ver=4>

Joint Leader, Planning Policy and Localism and Environmental Services Portfolio Holders Meeting 23 May 2014

<http://moderngov/ieListDocuments.aspx?CId=883&MIId=6132&Ver=4>

Leader's Portfolio Meeting 16 Jan 2014

<http://moderngov/ieListDocuments.aspx?CId=883&MIId=6032&Ver=4>

Cabinet, 10 July 2014

<http://moderngov/ieListDocuments.aspx?CId=293&MIId=6276&Ver=4>

Leaders Portfolio Meeting 17 July 2014

<http://moderngov/ieListDocuments.aspx?CId=883&MId=6335&Ver=4>

Cabinet, 12 February 2015

<http://scams.moderngov.co.uk/ieListDocuments.aspx?CId=293&MId=6280&Ver=4>

Leader's Portfolio Meeting 11 March 2015

<http://scams.moderngov.co.uk/documents/s79459/Community%20Chest%20Eligibility%20Report%20110315.pdf>

Leaders Portfolio Meeting 24 September 2015

<http://scams.moderngov.co.uk/ieListDocuments.aspx?CId=883&MId=6624&Ver=4>

Report Author: Clare Gibbons - Development Officer
Telephone: (01954) 713290

Appendix 1

Table 1 Themes and eligible activities for the Service Support Grant fund 2016- 2019

Theme	Who can apply?	Activities supported
Community Transport	Operators of community transport schemes and parish councils delivering / planning to deliver transport services within South Cambridgeshire and for South Cambridgeshire residents.	<ul style="list-style-type: none"> (a) Delivery of existing community transport services within South Cambridgeshire and to residents of South Cambridgeshire (b) Engagement with geographic communities or user groups to <ul style="list-style-type: none"> o Promote existing services to increase take up of provision o Develop new services which meet identified need. (c) Development of the quality and capacity of community transport schemes. (d) Development of learning networks to advance good practice and cooperation among Community Transport providers.
Generalist Welfare Advice	Not for profit organisations	The provision of free, independent, confidential and impartial advice to South Cambridgeshire residents on their rights and responsibilities in the following areas: Debt, Benefits, Employment, Housing, Legal, Relationship and Family matters. Applicants must describe how residents will access the services offered and demonstrate capacity to meet the needs of those unable to travel to district centres.
Specialist Advice	Not for profit organisations	The provision of free, independent, confidential and impartial advice and advocacy to South Cambridgeshire residents who are disabled, carers and to families with disabled children. Applicants must describe how residents will access the services offered and demonstrate that they have capacity to meet the needs of those unable to travel to district centres.
Independent Living	Organisations providing support to South Cambridgeshire residents to maintain their independence and reduce rural isolation, either through service provision or a means of access to services.	<ul style="list-style-type: none"> (a) Support the set up and continuation of good neighbour and befriending schemes (excluding Mobile Warden Schemes and Community Transport Schemes). (b) Offer advice, information and support to those who would otherwise be unable to live independent lives; (c) Support carers; and/or (d) Tackle loneliness, dementia and depression.
Fit to learn	Not for profit organisations	The delivery of services which help pre-school children develop strength, coordination, language & communication skills and good mental health
Support for Parishes and Communities	Organisations providing support to local community groups and charitable bodies who themselves wish to provide services for South Cambridgeshire residents.	<ul style="list-style-type: none"> (a) The provision of services and support to enable effective, sustainable and legal operation in the provision of services and activities for South Cambridgeshire residents, including <ul style="list-style-type: none"> o Practical assistance and support including fundraising and training o General support on governance, management and employment (b) The representation of the Voluntary Sector at a strategic level, facilitating third sector involvement in shaping the delivery of public services.

		(c) The facilitation of consultation and communication, including providing an effective liaison function between the District Council and the voluntary, community, charitable and social enterprise sector in South Cambridgeshire and assist in capacity building of the voluntary sector
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Table 2: Funding assigned by theme of the Service Support Grant

Theme	Services supported	Indicative allocation p.a.
Community Transport	Delivery, development and promotion of Community Transport services	£15,000
Specialist Welfare Advice	Free, independent, confidential and impartial advice and advocacy to residents who are disabled, carers and to families with disabled children	£5,000
General Welfare Advice	Free, independent, confidential and impartial advice to residents on their rights and responsibilities in the following areas: Debt, Benefits, Employment, Housing, Legal, Relationship and Family matters	£80,000
Independent Living	Delivery of services that allow residents to maintain their independence; reduce rural isolation; tackle loneliness, depression and isolation; offer support to carers	£20,000
Fit to Learn	The delivery of services that help pre-school children develop strength, coordination, language and communication skills and good mental health	£4,000
Support for parishes and communities	Delivery of services to support and enable effective, sustainable and legal operation of community and voluntary sector organisations and their representation at a strategic level	£10,000

Appendix 2: Applications received under the Community Transport Theme

Cambridge Dial a Ride will serve any South Cambridgeshire resident in accordance to its timetable, with individuals in some areas able to access a daily dial-a-ride service, with other areas able to use the service weekly or fortnightly. There is also a group bookings service. Of the 120 South Cambridgeshire residents registered to use the service, through the monitoring meetings it is clear that only 16 of these are regular users. The application lacked evidence of any plan to increase the use of the service, or to re-scale according to the current level of use. Due to the lack of financial information given within the application form regarding the costs of the service provided to South Cambridgeshire residents, or clear indications of the relative contribution of SCDC funding within the proposal, the application scored poorly in comparison with other applications under this theme and does not allow a recommendation to fund this proposal. **Application scored 56/100.**

Funding requested	YR1	YR2	YR3	Total
	£5,333	£5,333	£5,333	£15,999

Royston and District Community Transport serve a large part of the district, covering much of the south west locality. With 400 residents currently benefitting from the community car service, minibuses and Wheel-chair accessible MPV; they provided 4259 individual services last year. They have recognised the likely changes to transport landscape over the period of grant and begun to plan to meet emerging need. Representing exceptional value for money, the recommendation is to fund at the level requested. **Application scored 83/100.**

Funding requested	YR1	YR2	YR3	Total
	£3165	£3165	£3165	£9,495

3CT serve the South East area of the district, with a focus on Haverhill. They provided evidence of intent and capacity for expansion of their service, which provides a Dial-a-Ride service for individuals and groups and also a community car scheme service. However, the current ridership does not warrant funding at the levels requested and therefore the recommendation is to allocate £3,835 per annum to this project. **Application scored 74/100**

Funding requested	YR1	YR2	YR3	Total
	£6722	£6722	£6722	£20,166

Care Network provides on-going support to 28 car schemes. They aim to increase the resilience of the existing car schemes (which may face capacity issues if the levels of public transport are further reduced over the period of grant) and plan to set up one new community car scheme over each year of the grant period, aiming to create district wide cover by 2019. This activity is time intensive, the funding will allow cover the staff time of a community development worker to progress this work, and the recommendation is to allocate the funding as requested. **Application scored 87/100.**

Funding requested	YR1	YR2	YR3	Total
	£8,003	£8,003	£8,003	£24,009

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Appendix 3 General and Specialist Welfare Advice

Cambridge and District CAB, North Hertfordshire CAB, Suffolk West CAB and Uttlesford CAB submitted a joint application to provide advice services under both General and Specialist Welfare Advice themes. Between them this CAB consortium can provide district wide coverage, with an outreach programme to address geographical barriers.

The applicants provided excellent supporting evidence and with the data demonstrating excellent value for money. The proposal will provide a comprehensive free advice service, plus specialist welfare advice to South Cambridgeshire residents. The recommendation is to fund this project at the level requested. **Application scored 91/100.**

Funding requested	YR1	YR2	YR3	Total
General Welfare Advice	£80,000	£80,000	£80,000	£240,000
Specialist Welfare Advice	£5,000	£5,000	£5,000	£15,000

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Appendix 4: Applications considered under the Independent Living Theme

Care Network help people to stay healthy, independent and maintain contact with their community. They support volunteers with information, practical help and relevant training. Their South Cambs Community Development helps start up and support local community groups that offer practical help and social contact for older and vulnerable people. Currently support is provided to 18 groups, including lunch clubs, singing groups, good neighbour schemes and social groups (in addition to the 28 Community Car Schemes. Care Network works with statutory and other agencies to raise issues affecting older people and older people's support or social groups.

Care Network's proposal is to support 22 social groups per year and offer one to one support to at least one group to sustain or expand. They plan to set up at least four new groups per year and encourage at least one inter-generational event. It is recommended that funding is allocated at the level requested. **Application scored 87/100.**

Funding requested YR1	YR2	YR 3	Total
£6,500	£6,500	£6,500	£19,500

Arts and Minds offer a GP referral scheme to address depression and anxiety, which provides a series of 12 workshops led by professional artists, plus 4 visits to heritage sites and culminating in a public art exhibition. The proposal is to run a single course per year in South Cambs, plus one in Cambridge, benefitting 21 individuals per year.

The nature of the scheme results in a high cost per participant, but studies into the effectiveness of the scheme indicate a good outcome for participants. The relative costs per individual are high and 50% costs are sought from SCDC – it is recommended that the amount awarded is 25% of costs, allocating £2,500 per annum to this project.

Application scored 59/100

Funding requested YR1	YR2	YR3	Total
£5,000	£5,000	£5,000	£15,000

COPE exist to promote and activate the interests and wellbeing of older people and aim to help the disadvantaged older members of the community. They provide representation, information to their members through their newsletter and signposting and social activities. They have around 257 members in South Cambridgeshire.

The proposal seeks funding to support the representation function, information service (the production and distribution of their newsletters) and social activities. The extent to which South Cambridgeshire residents benefit from the latter service has not been demonstrated. The recommendation is to allocate £4000 per annum to this project.

Application scored 54/100

Funding requested YR1	YR2	YR3	Total
£5,000	£5,000	£5,000	£15,000

DISH provide assistance to people with disabilities, their carers and to families with disabled children to enable independent living in Huntingdonshire and in South Cambridgeshire, where they plan to expand their work should their proposal receive funding. They provide

advice, information and advocacy services, with an emphasis on home visits. The nature of the service means it is high cost per individual.

The service is currently focused on Huntingdonshire and there is some concern on the part of the appraisal panel that there may be insufficient capacity to expand the service as proposed, therefore the recommendation is to allocate £3,000 per annum.

Application scored 78/100

Appendix 5: Applications received under the Fit to Learn theme

Waterbeach Toddler Play Group Although the toddler play group is geared towards readying children for the school setting, the proposal does not highlight the particular aspects of development that are the focus of this theme, or suggest that there is clear evidence that the client group needs an intervention above and beyond a standard pre-school setting.

It is clear the Toddler Play Group provide a valued service, but the lack of alignment with eligible activities mean that no recommendation can be made to fund this proposal.

Application scored 41/100

Funding requested	FY1	FY2	FY3	Total
	£4,000	£4,000	£4,000	£12,000

Home-Start Royston & South Cambridgeshire propose the rolling out of a nationally successful pilot programme, known as Big Hopes Big Future in South Cambridgeshire. The proposal aims to tackle problems of attainment at a family level and can bring wider benefits to the family as well as to the child. The programme will deliver to 10 families, with up to 30 children benefitting, per annum, with support sustained across a year. The proposal is in good alignment with the eligible activities and well evidence. The recommendation is to fund this proposal at the level requested. **Application scored 83/100**

Funding requested	FY1	FY2	FY3	Total
	£4,000	£4,000	£4,000	£12,000

Cambourne Church proposes a collaboration with the Bassingbourn-Melbourn-Cambourne Children Centres Group to deliver a Ready Steady Go school readiness programme to children identified as most in need of the intervention. It would provide a six week programme delivered in Cambourne and Melbourn Children's Centres at the end of each school term and support 100 children per annum. Although this application scored highly in some areas, with the ingredients of a good programme evident, some elements of the proposal were not fully worked up, meaning the **application scored 69/100**. However, if capacity existed elsewhere in the Service Support Grant programme, the recommendation would be to fund the project at the level requested.

Funding requested	FY1	FY2	FY3	Total
	£4,000	£4,000	£4,000	£12,000

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Appendix 6: Applications received under the Support for Parishes and Communities Theme

Cambridge CVS provides support to community and voluntary groups in South Cambridgeshire. This application details the training and advice sessions, information and networking events they propose to support a thriving third sector in the district. They currently have 101 member groups in South Cambridgeshire, who receive their newsletter, but the services for which support is requested are not confined to members. They also offer advice and support to parish councils around activities that have a community nature, including setting up new organisations, fundraising and non-statutory governance issues.

Cambridge CVS also propose a continuation of their representational role, ensuring account is taken of the voluntary and community sector by statutory policy makers etc. The application was detailed and well supported by evidence, allowing an recommendation to fund the proposal at the level requested. **Application scored 89/100**

Funding requested FY1	FY2	FY3	Total
£10,000	£10,000	£10,000	£30,000

Care Network proposes an expansion of their communications to and training offer to a wider South Cambs audience including Parish Councils and local councillors, however of the three aspects of their application i.e. Community Transport, Independent Living and Support for Parishes and Communities, which **scored 87/100**, this was the weakest, therefore the recommendation is made not to fund against this theme.

Funding requested FY1	FY2	FY3	Total
£10,000	£10,000	£10,000	£30,000

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Agenda Item 4

REPORT TO: Leader's Portfolio Meeting

16 December 2015

LEAD OFFICER: Director, Health and Environmental Services

GRANTS TO VOLUNTARY SECTOR: 6-MONTHLY UPDATE REPORT

Purpose

1. To examine the delivery of grant programmes funded by the Council during the first six months of 2015/16.
2. This not a key decision because it reviews expenditure within current budgets. It has been brought before the leader following agreement within the Grants Review of 2013.

Recommendations

3. It is recommended that the Leader approves the continued provision of grant assistance to current grant recipients supported through the Service Support Grant fund (subject to three year funding agreements) as agreed (Joint Portfolio Holders Meeting September 23 2013).
4. It is recommended the Leader notes the delivery of all other grant programmes within the scope of this report, as currently delivered.

Reasons for Recommendations

5. The closed Capital Grants programme (Appendix 1) retained financial commitment to 10 projects at the end of the 2014/15 financial year.
6. Further progress has been made over the last six months by the projects supported by the Capital Grants programme, with a further £16,533 of payments made, the outstanding sum to £52,686. Of the 9 projects remaining open, all bar three projects are awaiting a completion certificate to enable the final payment. Of these the projects that remain to be of concern are the Hardwick Scout Group's new community building (£106 may be a potential source of funding to meet their short fall) and the Melbourn Play Parks Project (no recent communication has been received) and the Swavesey Village College Satellite Connections project.
7. Regarding the open programmes (Appendix 2), the majority of organisations receiving grant support have delivered the agreed outputs to time and to budget, achieving the objectives of the individual grant programmes. All recipients are being actively monitored.

Background

8. South Cambridgeshire District Council concluded its Grants Review in February 2013, a process first begun in 2011. As a result significant changes were introduced

allowing a tighter focus on priorities, with grants and partnership funding arrangements simplified into six themes.

9. For each of the six themes lead responsibility was given to the respective Portfolio Holder (as detailed in Appendix 1 of the Background Paper, Leaders Portfolio Holders Meeting February 01 2013). These themes were:
 - (a) Supporting Parishes and Community Activities
 - (b) Voluntary Sector – Advice and other grants
 - (c) Sustainable Energy
 - (d) Housing and Independent Living
 - (e) Planning and Economic Development
 - (f) Young People

10. The scope of this report covers the outstanding payments from the closed Capital Grants programme (given in detail in Appendix 1) and:
 - (a) Supporting Parishes and Communities
 - (i) Community Chest
 - (b) Voluntary Sector – Advice and other grants
 - (i) Service Support Grants
 1. Generalist and Specialist Advice
 2. Community Transport
 3. Independent Living
 4. Support Parishes and Communities
 5. Homelessness Prevention
 - (c) Housing and Independent Living
 - (i) Mortgage advice
 - (ii) Benefit Reform transition grant to CAB
 - (iii) Mobile Warden Scheme
 - (d) Planning and Economic Development
 - (i) Museum
 - (ii) Wildlife Enhancement
 - (e) Young people
 - (i) Young peoples partnership
 - (ii) Elite Athletes grants programme

Out of scope: Home repairs (£100k); Disability Facilities Grant (£10k)

11. The maximum award for the Community Chest was increased from £1,000 to £1,500 in January 2014 following agreement at the Leader's Portfolio Meeting on 16 January 2014.
12. On 17 July 2014 the Leader agreed to make decisions on future Community Chest applications at his Portfolio Holder Meetings.
13. On 11 March 2015 the Leader agreed both amendments to the Community Chest eligibility criteria and to carry forward the additional £20,000 allocated to the Community Chest by Cabinet 12 February 2015.

14. The three-year programme of Service Support Grants (approved at the joint portfolio holder meeting May 2013), saw the Community Transport strand of this grant fund undersubscribed by £3,626 in year 1 (13/14) and £4,835 in year 2 (14/15).
15. It was agreed that these unallocated funds be held in reserve, in the light of reducing levels of subsidised bus services resulting from the on-going Cambridgeshire Future Transport review, with a view to offering further bidding rounds to Community Transport operators later in the three year programme.
16. The under-subscribed Community Transport Service Support Grant fund stream for the first two years of the programme had a combined value of £8,461, which was deemed sufficient to justify opening a new round of grant applications, for projects which could be completed within the existing three year programme.
17. A further round of applications was held at the Leader's agreement and funds distributed following a competitive bidding process. Activity supported by these additional grants is reported in Appendix 2, along with the pre-existing grants.
18. Following the October 2014 and January 2015 grant rounds of the Elite Athletes fund, the fund was underspent by £14,400 due to fewer than expected athletes coming forward for support.
19. This underspend of £13,400 in the Elite Athletes fund was vired to provide additional support to the Citizens Advice Bureaux during the current financial year, given the increasing demand evident for their services.

Considerations

20. The now closed capital grants programme retains financial commitments to 9 projects currently being undertaken around the district. There are no significant issues affecting progress with 6 of the remaining projects and these are anticipated to come in at the expected budget. However the Melbourn Play Parks Project (£2,120), where no recent communication has been received, the Hardwick Scout Group's new community building (£30,000, where s106 may be a potential source of funding to meet their short fall) and the Swavesey Village College Satellite Connections project (£1,000) remain of concern.
21. The open grant programmes subject to the Grants Review (set out in paragraph 11) are reported in detail in Appendix 2.
22. Intensified promotional effort and an increase in the maximum award has meant that demand for the Community Chest has remained strong in 2015/16, resulting in the majority of the fund being allocated with the first two quarters. The scheme has always been advertised as being 'first come, first served'.
23. The Service Support Grants are all subject to three year grant agreements and include monitoring and evaluation arrangements. Payments provisional on performance and reporting; agreements include both clawback and termination clauses. It has not been necessary to withhold payments due to poor performance on any Service Support Grant within the current programme.

Options

24. The Leader could approve, vary or discontinue the current grant funding arrangements for the Service Support Grant Fund (subject to three year funding agreements).

Implications

25. In the writing of this report, taking into account financial, legal, staffing, risk management, equality and diversity, climate change, community safety and any other key issues, the following implications have been considered:

Legal

26. Arrangements are in place with grant recipients, which should be followed, if a variation or discontinuation of funding is agreed.

Effect on Strategic Aims

27. Ensure that South Cambridgeshire continues to offer an outstanding quality of life for our residents: the grant programmes promote a good quality of life for all residents, assisting directly or indirectly through voluntary organisations schemes which help overcome the challenges faced by residents imposed by age, infirmity, disability, low income or rurality.

Background Papers

Leaders Portfolio Meeting 1 Feb 2013

<http://moderngov/ieListDocuments.aspx?CId=883&MIId=5969&Ver=4>

Joint Leader, Planning Policy and Localism and Environmental Services Portfolio Holders Meeting 23 May 2014

<http://moderngov/ieListDocuments.aspx?CId=883&MIId=6132&Ver=4>

Leaders Portfolio Meeting 16 Jan 2014

<http://moderngov/ieListDocuments.aspx?CId=883&MIId=6032&Ver=4>

Leaders Portfolio Meeting 17 July 2014

<http://moderngov/ieListDocuments.aspx?CId=883&MIId=6335&Ver=4>

Cabinet, 12 February 2015

<http://scambs.moderngov.co.uk/ieListDocuments.aspx?CId=293&MIId=6280&Ver=4>

Leaders Portfolio Meeting 11 March 2015

<http://scambs.moderngov.co.uk/documents/s79459/Community%20Chest%20Eligibility%20Report%20110315.pdf>

Report Author: Clare Gibbons - Development Officer
Telephone: (01954) 713290

Appendix 1 Closed grant programmes

(a) Capital Grant programme

Applicant	Project Details	Grant Amount	Payments Made	Outstanding Amount	Current status	
		£	£	£		
Coton Village Hall	Refurbishment of Village Hall	6,400.00	6,400.00	0.00	Final payment made April 2014.	Project closed
Whaddon PC	Refurbishment of Village Hall	25,000.00	25,000.00	0.00	Final payment made May 2014.	Project closed
Cambourne Youth Partnership	Music and film-editing equipment	4,650.00	4,650.00	0.00	Final payment made Feb 2015.	Project closed
Castle Camps PC	New Changing Rooms	5,000.00	0.00	0.00	Returned to balance.	Project closed
Fowlmere Recreation Ground and Village Hall	Improvements to the Village Hall	3,000.00	3,000.00	0.00	Signed off by BC and final instalment paid.	Project closed
Townley Memorial Hall Trust	New Multi-Use Hall	15,000.00	15,000.00	0.00	Final payment made. Opening ceremony September 2014.	Project closed
Great Shelford PC	New Sports Pavilion	40,000.00	40,000.00	0.00	Existing building demolished, new one underway.	Project closed
Sawston VC	Satellite	1,000.00	1,000.00	0.00	Completed, installed and grant paid.	Project closed

	connections at cinema					
Swavesey VC	Satellite connections at Swavesey Screen	1,000.00		1,000.00	Ellen Nowak (new ADM) is now on the case and progressing well - pitching for funds to local parish councils - Jan 2015.	
Papworth Hospital Charity	Voices from the Village of Hope'	3,614.00	2,000.00	1,614.00	Project complete and no further claims - returned £1,614 to balances Jan 2015.	Project closed
Duxford Parish Council	Refurbishment of the play area	25,000.00	22,500.00	2,500.00	First payment made March 2015. Final 10% withheld until completion certificate received and final invoice	
St Andrews Centre, Histon	Redevelopment of the Church Halls	40,000.00	40,000.00	0.00	Final payment made.	Project closed
Arrington Assembly Rooms	Replacement windows and loft insulation	8,800.00	8,800.00	0.00	Final payment made.	Project closed
Great Shelford PC	New Sports Pavilion (Top-up)	10,000.00	10,000.00	0.00	Final payment made.	Project closed
Weston Colville Cricket Club	Upgrade of changing rooms	3,000.00	3,000.00	0.00	Final payment made.	Project closed
Coton Cricket Club	Practice cricket nets	5,800.00	5,800.00	0.00	Final payment made.	Project closed

Little Shelford Sports and Recreation Trust	New Sports Pavilion	32,500.00	32,500.00	0.00	(Final payment has been made April 2015.)	Project closed
Cottenham Parish Council	New changing rooms on recreation ground	40,000.00	36,000.00	4,000.00	Final 10% withheld until completion certificate and final invoice received.	
Linton PC & Granta FC	Extension and improvements of pavilion	18,094.00	18,094.00	0.00	Final payment made.	Project closed
St Peter's Church, Papworth	New Community Room, kitchenette and toilet	10,000.00	10,000.00	0.00	Final payment made.	Project closed
Whittlesford & Duxford Scout Group	New extension and rebuild of existing hut	30,000.00	30,000.00	0.00	Opening ceremony 10th March 2015. Final payment made.	Project closed
Hardwick Scout Group	New Community Building	30,000.00		30,000.00	Planning permission approved by SCDC - project progressing slowly. On-going s106 discussions re.local developments, which are hoped will provide funds to fill funding gap.	
Hauxton Parish Council	New Village Hall - architects fees	7,500.00	6,836.58	663.42	Awaiting final claim.	

Toft People's Hall Management Committee	Extension of the Village Hall	14,300.00	14,300.00	0.00	Final payment made.	Project closed
The Cade Management Committee	Extension of Eltisley Village Hall	24,600.00	24,600.00	0.00	Final payment made.	Project closed
The Kingston VH Management Committee	Refurbishment of the Village Hall	38,800.00	34,920.00	3,880.00	Final 10% withheld until completion certificate and final invoice received.	
Caxton Parish Council	Refurbishment of the Play Area	5,000.00	5,000.00	0.00	Final payment made.	Project closed
West Wickham Council	Refurbishment of the Play Area	18,600.00	18,600.00	0.00	Final payment made.	Project closed
Harston VH Trust	Refurbishment of the Village Hall	25,000.00	25,000.00	0.00	Final payment made Sept 2014.	Project closed
Steeple Morden VH Committee	Refurbishment of the Village Hall	18,093.00	£16,283.70	£1,809.30	Works underway and payment made. 10% retained until completion of the project.	
Willingham PC	New Youth Venue at the Ploughman Hall	13,000.00	13,000.00	0.00	Grant paid Jan 2015.	Project closed
Comberton PC	Extension to the Recreation Ground	2,500.00	2,500.00	0.00	Grant paid Sept 2014.	Project closed
Hinxton PC	Redevelopment of Playground	2,500.00	2,500.00	0.00	Final payment made.	Project closed

Histon and Impington PC	Purchase of Land for New Recreation Ground	2,500.00	2,500.00	0.00	Claim paid Sept 2014	Project closed
Cottenham Parish Council	Improvements to Skatepark	2,500.00	2,500.00	0.00	Final claim paid following receipt of completion certificate and final invoice.	Project closed.
Longstowe VH & Sports Ground Committee	New village Hall and Pavilion	2,500.00	2,400.00	100.00	Planning application submitted. First claim for professional fees paid Dec 2013. Project now under new Lead - new consultation with villagers and probable change of direction in plans.	
Melbourn Play Parks Project	Art in the Playpark	2,120.00	0.00	2,120.00	Project not undertaken - PC looking at options Sept 14. Now passed to Bryony Graham at Melbourn VC – no further information on this project.	
		£537,371	£484,684.28	£47,686.72		
			37 projects	8 projects open		28 projects closed

Further progress has been made over the first two quarters with projects supported by the Capital Grants programme. A further two payments totalling £16,533.70 made, one of which marks a project closure. Commitments of £52,686.72 remain against 8 projects, with one large key project yet to commence i.e. the Hardwick Scout Hut.

Appendix 2 Open Grant programmes

(a) Supporting Parishes and Communities

(i) Community Chest:

The grants awarded from the Community Chest during Q1-2 of 2015/16 are summarised in table 1, below.

Date	Applicant	Purpose	Grant Awarded
20/04/2015	Arrington Parish Council	Purchase of new picnic tables and benches	1,500.00
20/04/2015	The George Long Charity for Swavesey Memorial Hall	New front door	630.00
20/04/2015	1st Whittlesford & Duxford Scout Group	Equipment to provide access to minority sports (fencing, archery, indoor caving)	1,500.00
20/04/2015	Grinnel Hill BMX Club	Upgrade top end locks to secure site	350.00
20/04/2015	Reboot Cambridge Community Interest Company	IT equipment for resource centre to support employability/self employability project	1,500.00
20/04/2015	Arrington Parish Council	Purchase two replacement notice boards	1,500.00
20/04/2015	Dry Drayton Village Hall Management Committee	Village hall car park refurbishment	1,500.00
20/04/2015	Wilbrahams' Memorial Hall & Recreation Ground Trustees	Memorial hall redevelopment	1,500.00
20/04/2015	All Saints, Rampton Parochial Church Council	Footpath repair and electrical upgrade	1,500.00
20/04/2015	Horseheath Village Community Association	Toilet refurbishment	1,500.00
20/04/2015	The Waterbeach and Landbeach Action for Yout Project (WAY)	Acoustic sound boards for music and games room	1,316.00
20/04/2015	Castle Camps Bowls Club	Purchase of a 510 Groomer/Dethatcher	1,500.00
21/05/2015	Bassingbourn-cum-Kneesworth Parish Council	New village sign	1,500.00
21/05/2015	Over Baptist Church	Remove pews and replace with movable chairs to increase versatility for community	1,500.00
21/05/2015	Milton Football Club	Pavilion upgrade (changing facilities)	1,500.00
21/05/2015	St Mary's Church Voluntary Working Group	Purchase gardening equipment and shed	1,500.00

21/05/2015	Hinxton Parish Council	Repaint and repair exterior woodwork, doors and fascias of Village Hall	840.00
21/05/2015	Castle Camps Playground	Purchase and install new play equipment	1,500.00
21/05/2015	1st Willingham Scout Group	Purchase of tents and shelter	1,500.00
21/05/2015	Mary Challis Trust Limited	Purchase of PC and printer	500.00
21/05/2015	Duxford Playgroup	Purchase reconditioned smartboard	1,266.00
21/05/2015	Friends of Girton Glebe Primary School	Replace pool cover and reel with a GeoBubble cover (part of project aiming to open up pool to wider community)	1,391.00
21/05/2015	Grantchester Cricket Club	Purchase of pop-up gazebo/marquee (4m x 8m) to serve teas and store bags	737.62
21/05/2015	Steeple Morden Bowls Club	Replace 2nd half of pavilion roof	1,500.00
21/05/2015	Cottontails Pre-school	Outdoor Learning Project: installation of two benches	1,349.38
21/05/2015	Sawston Youth Group	Climbing Equipment	1,000.00
21/05/2015	1st Hardwick and Highfields Scout Group	Camping activity tent	1,500.00
21/05/2015	Linton Village Hall	Lighting renewal: main hall	1,500.00
24/06/2015	Mother Goose Pre-School	To purchase and install grass matrix matting around and under outdoor play equipment	1,500.00
24/06/2015	The Cygnets, Milton Pre- School	To purchase tables and chairs for new building	1,500.00
24/06/2015	Friends of Milton Country Park	To purchase marquee and folding tables for regular events	786.92
24/06/2015	The Almshouse and Pension Charity of the Julia Norris Trust	Toward the refurbishment and remodelling of four almshouses	1,500.00
24/06/2015	Gamlingay Allotment Gardeners Association	To purchase table and benches	1,000.00
24/06/2015	Ladybird PreSchool	To purchase new metal storage shed	1,128.32
24/06/2015	Litlington Recreation Centre Management Committee	To purchase replacement tables and chairs	1,000.00
24/06/2015	Lolworth Parish Meeting	To purchase road planings, fuel and weedkiller to repair the millennium footpath between Lolworth and Bar Hill	400.00
24/06/2015	Little Shelford Bowls Club	To replace badly damaged fencing along one side of the green	1,000.00
24/06/2015	Longstanton Grasshoppers Cricket	To purchase a secure container to store the club's	1,500.00

	Club	equipment.	
24/06/2015	Cambourne Comets	To purchase gymnastics/safety equipment	1,500.00
24/06/2015	Caldecote Scout Group	To purchase camping and orienteering equipment	1,500.00
24/06/2015	Comberton Bowls Club	Towards the refurbishment of toilet facilities	1,500.00
24/06/2015	The Phoenix Trust	To purchase two all-terrain pallet trucks	1,500.00
24/06/2015	1st Histon Scouts	To make repairs to the scout hut	1,500.00
24/06/2015	Meadow Out of School Club	To purchase outdoor play equipment	473.51
23/07/2015	Robinson Hall	To purchase chairs for the village hall.	1,191.00
23/07/2015	Bassingbourn Cricket Club	Wicket Refurbishment - as part of larger refurbishment plans for youth cricket club	640.00
23/07/2015	Eltisley Cricket Club	To purchase a new pitch roller	1,500.00
23/07/2015	St Peter's Church	Improving church facilities/ installing a new disabled toilet	1,500.00
23/07/2015	The Countryside Restoration Trust	To replace old and damaged notice boards and guided walk signs for community recreation and learning	1,000.00
23/07/2015	Elsworth Sports Club	To purchase a shipping container (to be clad) to provide secure storage for groundcare equipment	1,500.00
23/07/2015	Fulbourn Pre-School	To make repairs to outdoor wendy house and purchase books and bookcases for the space	350.00
23/07/2015	Harston Parish Council	To replace village noticeboard	764.00
23/07/2015	Whaddon Village Hall and Recreation Ground Trust	To provide a parking area for the playground	1,500.00
23/07/2015	Cambridge Sport Lakes Trust	To purchase multiple items associated with all-ability biking: an adaptive seat, ramp for container to allow wheelchair bike access. Also, a sign, noticeboard, allan keys, volunteer tshirts, magnetic postcards (for public £348)	567.00
23/07/2015	Cambridge Sport Lakes Trust	redecking a pedestrian bridge (badly damaged accident hazard)	1,500.00
24/09/2015	Willingham Parish Council	To purchase and install three picnic benches	1,000.00
24/09/2015	Comberton Crusaders Football Club	To purchase football goals	1,000.00

24/09/2015	Whittlesford Warriors Football Club	To purchase goals and corner flags necessitated by club expansion	1,000.00
24/09/2015	Linton Parish Council	To rebuild flint wall in Grade 1 listed churchyard	1,000.00
24/09/2015	Litlington Village Hall Committee	To purchase new kitchen equipment: cooker, fridge, dishwasher	1,000.00
24/09/2015	Toft People's Hall Management Committee	To purchase six LED theatre lights and mounting bars	1,000.00
24/09/2015	Hinxton Parish Council	To build a disabled access ramp from car park into village hall	1,000.00
24/09/2015	Fowlmere Recreation Ground and Village Hall Committee	To replace kitchen in village hall	1,000.00
24/09/2015	Linton Village Cricket Club	To purchase a new pitch roller	1,000.00
24/09/2015	Six Mile Bottom Sports and Social Club	To refurbish the interior of the Village Hall to improve security and meet fire regulations	1,000.00
24/09/2015	Trustee's of the Willy's Almshouses Fen Ditton	To reinstate iron railings in front of the Almshouses	1,000.00
24/09/2015	Dry Drayton Parish Council	To purchase two replacement noticeboards for each end of geographically divided village	1,000.00
24/09/2015	Stevens Close Sheltered Housing Scheme Residents Group	To purchase slabs, shrubs/plants, roses bird bath and compost	200.00
24/09/2015	Waterbeach Parish Council	To have the edges raised around the village bowls green	1,000.00
24/09/2015	Great Wilbraham Parish Council	To purchase two benches for parish cemetery	897.00
Total allocated to Q1 and Q2 2015/16			81,777.75
Budget allocated 2015/16			86,568.00
Budget remaining 2015/16			£3790.25

The budget was set at £53,000 for 15/16, this was supplemented with £20,286.80 from 2014/15 carried forward, with a further top up of £10,000 made in July 2015.

(b) Voluntary Sector – Advice and other grants

(i) Service Support Grants

1. General and Specialist Advice themes (reporting to PfH Leader)

General Welfare Advice:

The provision of free, independent, confidential and impartial advice to South Cambridgeshire residents on their rights and responsibilities in all the following areas: debt, benefits, employment, housing, legal and relationship/family matters.

Specialist Advice:

The provision of free, independent, confidential and impartial advice and advocacy to residents who are disabled, carers and to families with disabled children.

Grant recipients are required to facilitate access to these services where residents are unable to travel to district centres.

Allocations to the four CABx to provide these services are shown in table 2 below.
Table 2

Bureau	Allocation by CAB 15/16	Payment Made Q1-2	Payment Outstanding
General Welfare Advice			
Cambridge CAB	£51,120 £8,844	£30,000	£29964
Uttlesford CAB	£5,280 £938	£6218	
West Suffolk CAB	£5,280 £938	£6218	
North Herts CAB	£16,520 £2,680	£15,000	£4,200
Sub totals	£78,200 £13,400	£57,436	£34,164
An under-allocation in the Elite Athletes award was vired to the Welfare Advice Fund, providing an additional sum of £13,400 for Year 3 activity			
Specialist Welfare Advice			
Cambridge CAB	£3,290		£3290
Uttlesford CAB	£345		£345
West Suffolk CAB	£345		£345
North Herts CAB	£1020		£1020
Sub totals	£5,000		£5000
Total Welfare Advice			
	£96,600	£57,436	£39,164

Cambridge and District CAB is the lead member of the four bureaux who together achieve 100% coverage across the district. The following report was prepared by Cambridge and District CAB on behalf of all four CAB. Cambridge and District CAB, offer appointments at their central Cambridge offices, but also provide outreach at Girton Community Centre and John Huntingdon Charity, Sawston as well as Mortgage Advice at South Cambridgeshire Hall (see Section (c) (i) of this Appendix).

North Hertfordshire CAB provides general welfare advice from its office in Royston, but also from Letchworth and Hitchin. It also operates an advice line. In addition to core activity, this grant funds a caseworker 10hrs/week dealing with welfare rights (benefit reform) and debt (largely Council Tax and rent arrears). This service operates from the Royston office in the first instance, but now also operates two sessions per month from the Melbourn hub (from the beginning of March 2014) and a further session at The Limes Community Centre, Basingbourn.

Uttlesford CAB is situated in Saffron Walden. Last year it saw clients from 16 wards in South Cambridgeshire, with residents of Duxford, Sawston, Linton, Balsham and Whittlesford in particular opting to access services from this bureau. In addition to advise on Debt, Employment, Housing, Legal, Immigration and Family/Relationship issues, they deliver specialist advice on disability benefit. They are soon to introduce services which cater for deaf clients, a specialism which South Cambs residents will be able to access by virtue of our core funding.

Suffolk West CAB provides access for South Cambridgeshire's residents via their Haverhill bureau. The phone network between the West Suffolk CAB offices has been upgraded, thus improving the remote access to their advice services. This bureau also provides training, including to school and college students, to assist financial capability and thereby enable better money management and avoidance of unmanageable debts in future.

Summary of Activity in South Cambridgeshire undertaken by the four bureaux during 2015/16 during the first two quarters

The following data relates to the sum of combined activity across the four bureaux serving the district. There were 2,203 unique clients (up 747 compared to the same period last year) and 7,055 advice issues dealt with (up 2561 compared with the same period last year).

Their nature and number of the advice issues dealt with in the first and second halves of the year are detailed in Table 3 below:

Benefits & tax credits	1,716
Debt	1,864
Housing	557
Employment	685
Consumer goods & services	199
Travel & transport	56
Utilities & communications	119
Financial services & capability	469
Relationships & family	581
Legal	331
Health & community care	107

Immigration & asylum	93
Education	34
Tax	67
Discrimination	25
Other	152
Grand Total	7,055

Interactive Help

The network of touchscreen kiosks, an important element of the outreach strategy, continue to attract a steady stream of users, around 8,000 2368 in the half year in South Cambridgeshire. There are now units in Cambourne Church, Melbourn, Gamlingay, Sawston (with a further unit recently installed in South Cambridgeshire Hall November, just outside this reporting period).

There has been a 56% increase in use over the previous years. However, there have been some issues with the remote reporting from some machines, so this does mean that the actual numbers of users is likely to be much higher. We can deduce that these units therefore continue to be a useful addition to advice services in local communities.

Cambridge CAB has received a grant to redevelop the advice website, allowing further improvements to be made in how the advice pages work.

Benefits & Debt

Benefits and Debt continue to be the most popular advice topics that we support clients with.

In Q1 and Q2 1,864 clients were assisted on 1,864 cases relating to debt, worth £1,484,185. In total 355 clients have received help regarding Debt Relief Orders.

Table 4: Collective value of debt written off

Debts written off	Bankruptcy	£357,162
	Debt write off - other	£62,493
	DRO - debt relief order	£1,057,378
	IVA - Individual Voluntary Agreement	£7,153
	Total	£1,484,185

Debt by type

Table 5: The top 3 areas of debt for these clients:

Credit card	£1,230,429.55
Unsecured loan	£1,008,735.89
Benefit overpayment	£455,270.32

The comprehensive service includes help with identifying benefits clients are entitled to claim and support with their applications, particularly where the applications are very complicated like the ESA50 form.

The following table shows collective benefits/financial gain for South Cambridgeshire clients over Q1 and Q2 and the range of different benefits with which clients were assisted. The collective financial gain for these clients amounted to £1.7 million over the first two quarters. (Last year the collective benefit was £899,952 over the same period).

Table 6: Collective benefit to South Cambridgeshire clients in terms of welfare payments

Income Support	Benefit / tax credit gain - a new award or increase	£23,033
	Benefit / tax credit gain - award or increase following revision or appeal	£3,216
	Total	£26,250
Pension Credit	Benefit / tax credit gain - a new award or increase	£35,609
	Benefit / tax credit gain - Money put back into payment	£1,345
	Total	£36,954
Housing Benefit	Benefit / tax credit gain - a new award or increase	£148,792
	Benefit / tax credit gain - award or increase following revision or appeal	£6,211
	Benefit / tax credit gain - Money put back into payment	£13,534
	Other (financial)	£2,534
	Total	£171,070
Child Benefit	Benefit / tax credit gain - a new award or increase	£11,422
	Benefit / tax credit gain - Money put back into payment	£1,066
	Total	£12,488
Working & Child Tax Credits	Benefit / tax credit gain - a new award or increase	£82,559
	Benefit / tax credit gain - award or increase following revision or appeal	£6,955
	Benefit / tax credit gain - Money put back into payment	£2,619
	Total	£92,133
Jobseekers Allowance	Benefit / tax credit gain - a new award or increase	£35,591
	Benefit / tax credit gain - Money put back into payment	£883
	Total	£36,474
Disability Living Allowance	Benefit / tax credit gain - a new award or increase	£83,993
	Benefit / tax credit gain - award or increase following revision or appeal	£15,915
	Benefit / tax credit gain - Money put back into payment	£4,655
	Total	£104,562
Attendance Allowance	Benefit / tax credit gain - a new award or increase	£107,419
	Benefit / tax credit gain - award or increase following revision or appeal	£4,280
	Total	£111,699
Carers Allowance	Benefit / tax credit gain - a new award or increase	£57,733
	Total	£57,733
Employment Support Allowance	Benefit / tax credit gain - a new award or increase	£189,288
	Benefit / tax credit gain - award or increase following revision or appeal	£24,364
	Benefit / tax credit gain - Money put back into payment	£20,826
	Total	£234,478
Personal independence payment	Benefit / tax credit gain - a new award or increase	£672,104
	Benefit / tax credit gain - award or increase following revision or appeal	£49,731
	Benefit / tax credit gain - Money put back into payment	£8,494
	Total	£730,329
Council tax reduction	Benefit / tax credit gain - a new award or increase	£18,150
	Benefit / tax credit gain - award or increase following revision or appeal	£285
	Benefit / tax credit gain - Money put back into payment	£5,741

	Other (financial)	£690
	Total	£24,866
Passported benefits	Benefit / tax credit gain - a new award or increase	£6,195
	Total	£6,195
Other benefits issues	Benefit / tax credit gain - a new award or increase	£78,867
	Benefit / tax credit gain - award or increase following revision or appeal	£1,904
	Other (financial)	£2,000
	Total	£82,772
Total		£1,728,003

Table 7: Client composition by ethnicity, gender, age and disability

Ethnic Origin	Clients %
Asian or Asian British - Bangladeshi	1%
Asian or Asian British - Chinese	1%
Asian or Asian British - Indian	1%
Asian or Asian British - Other	1%
Asian or Asian British - Pakistani	0%
Black or Black British - African	1%
Black or Black British - Caribbean	0%
Black or Black British - Other	0%
Mixed - Other	1%
Mixed - White & Asian	0%
Mixed - White & Black African	0%
Mixed - White & Black Caribbean	0%
Other - Any Other	1%
Other - Arab	0%
White - British	68%
White - English	12%
White - Gypsy or Irish Traveller	0%
White - Irish	1%
White - Northern Irish	0%
White - Other	9%
White - Scottish	0%
White - Welsh	0%

Gender	Client %
Female	59%
Male	41%

Age Profile	Clients %
0 – 16	0%
17 – 24	8%
25 – 34	21%
35 – 49	31%
50 – 64	27%
65 – 74	9%
75 – 84	4%
85 +	0%

2. Community Transport

Community Transport Theme (formerly reporting to Planning Policy and Localism Portfolio Holder)

The fund was open to applications from

(a) Operators of community transport schemes currently delivering or

(b) Operators of community transport schemes planning to deliver Community Transport services within South Cambridgeshire and for South Cambridgeshire residents

(c) To Engage with geographic communities or user groups to

- Promote existing services to increase take up of provision
- Develop new services which meet identified need

(d) To develop the quality and capacity of community transport schemes, to include the development of learning networks to advance good practice and cooperation among Community Transport providers.

Allocation of Service Support Fund grants under the Community Transport theme are shown in table 8 below.

Table 8: Community Transport Service Support Fund grant recipients

Grant Recipient	Allocated 15/16	Additional Allocation	Payment Made
RDCT	£3,165		£3,165
CAMDAR	£5,333		£5,333
3 CT	£2,000		£2,000
Care Network	£2,667	£4,835	£7,532

The initial grant round covering the period 2013-16 did not result in the full allocation of funds available under the Community Transport Theme¹

A subsequent round of applications to VCS organisations to provide support for the delivery of Community Transport services to the district, to allocate approximately £8,500 for the remainder of the programme. The additional allocations are shown in the table above.

Royston and District Community Transport consistently deliver a valued service for South Cambs residents. They provide low cost door-to-door transport through their scheme, which is open to anyone who cannot use public transport for reasons of age, impaired mobility or the lack of a public transport option. This is achieved, in part, by the voluntary effort of over forty volunteer drivers operating in the district. The grant awarded covered core funding support.

Funding agreed: YR1 Q1 £703.75; Q 2-4 £2,374; YR 2 £3,165; YR 3 £3,165, total £8,704

Key achievements in line with the schedule of grant:

At the end of Q2 there were 261 regular users of RDCT services in South Cambs across 57 parishes.

2,008 journeys were undertaken in South Cambridgeshire. 3 presentations were given to community groups to promote the service. RDCT have been successful in bidding into the government's minibuss fund for CT operators and are awaiting delivery of a new vehicle, a low floor vehicle suitable for running DRT services, which form part of the plan for their service development.

Cambridge Dial-a-Ride provides a set fare service, visiting villages on a daily, weekly, fortnightly and monthly schedule, according to demand. They offer services into Cambridgeshire and group travel across the region. This grant affords a contribution towards core costs, although the grant awarded is small proportionate to their running costs.

Funding agreed: YR1 £4,000, YR2 £5,333, YR 3 £5,333, totalling £14,666

In the first two quarters of the year CAMDAR South Cambridgeshire ridership figures indicate 900 single passenger journeys under Dial-a-Ride, of which 107 were made by wheelchair users, and 2121 passenger journeys under group hire arrangements, of which 69 were made by wheelchair users.

CAMDAR have reviewed their charging schedule in the light of the announcement from the county council of withdrawal of their 50% reimbursement to for concessionary bus pass holders on Section 19 services from April 1 2015. By raising their fares by £2 for a return journey this loss of funding they are preparing to offset losses through increased revenue. So far the increase in fare does not appear to be deterring users. However, the prospect of withdrawal of their core award from April 1 2016 potentially jeopardises their entire operation and a pro-active response to these changes will be the prime focus for 2015/16 – the county's funding can not be agreed until Feb 2016. One possible outcome of reduced funding would be focus activity within the city of Cambridge, withdrawing the service from the district in its entirety. The uncertainty in funding has meant CAMDAR have opted for a three year rather than five year lease on renewal, which they have therefore had to take on less favourable terms, increasing overheads.

3 Counties Transport, based in Haverhill, serve South Cambridgeshire villages with wheelchair accessible minibuses for villages in the South East of the district, taking people into Haverhill on Mondays. Their vehicles are also available for group hire to South Cambridgeshire organisations. In addition they provide MIDAS driver training, an important element of support to fellow CT operators.

The grant awarded covered core costs.

Funding agreed: YR 1 £1,500, YR 2 £2,000, plus additional allocation of £2,023 YR 3 £2,000 totalling £7,523

In the first six months of this financial year 5 new South Cambridgeshire groups have begun using 3CT for minibuss group hire. There were 262 single passenger journeys on the Dial A Ride service; Dial a Ride and Group hire figures are up (providing transport to 205 group members out of 15 groups in the first six months) although community car use is not increasing (187passenger journeys).

Care Network This organisation was awarded grant to support ongoing work of establishing and supporting community car schemes, a vital component of the Community Transport offer across the district. It is worth noting that collectively car scheme services transported 29,676 passengers throughout 2104/15 and covered 215,470 miles between them. The use of car schemes as gone up by 19% between 2011/12 and 2014/15.

Funding agreed: YR1 £2,000, YR2 £2,667 YR3 £2,667 £7,334
Additional funding: YR2 £215 YR3 £4,835 totalling £12,384

There are 29 car schemes that are supported in the South Cambridgeshire district. Care Network have undertaken a comprehensive survey to understand the support requirements and resilience of car schemes across the district in conjunction with SCDC (with a few to meeting challenges which may result from further reductions to subsidised public transport).

A training event was run for car schemes June 2015 in Bar Hill.

Two new car schemes, Fulbourn Community Car Scheme and Grantchester CAN, with a further one to launch in the final two quarters.

The additional funding was awarded to increase the capacity of the Community Development Worker for South Cambridgeshire to assist the Community Car Schemes, providing a support and networking function, in addition to instigating new car schemes. It seeks to increase the resilience of car schemes by encouraging more joint working between neighbouring schemes and this work is on-going.

Status: RDCT, Cambridge Dial-a-Ride, 3CT and Care Network have all broadly met the requirements of their grant agreement for this reporting period. Areas of concern will remain financial sustainability issues given the reduction in county council funding to CT operators.

3. Independent Living

Independent Living theme (reporting to the Health and Environmental Services Portfolio Holder)

This fund was open to organisations providing support to South Cambridgeshire residents to maintain their independence and reduce rural isolation, either through service provision or a means of access to services which

- Support the set up and continuation of good neighbour and befriending schemes (excluding Mobile Warden Schemes and Community Transport Schemes).
- Offer advice, information and support to those who would otherwise be unable to live independent lives;
- Support carers; and/or
- Tackle loneliness, dementia and depression.

Table 8: Allocation of Service Support Fund grant under the Independent Living theme (Year 3 payments incorporate inflationary uplifts)

Grant Recipient	Allocation 15/16	Payment made
Age UK Cambridgeshire	£ 4,000	£4,080
COPE	£ 5,000	£5,100
Arts and Minds	£5,000	£5,250
Care Network	£4,000	£4,000

Age UK Cambridgeshire - support older people to improve their experience of later life, through a range of preventative services and support which assist people to remain independent and increase their resilience to cope and be part of their local communities. Funding agreed: FY1 £1,750, FY2 £4,000, FY3 £4,000 Total £9,750
Key achievements in line with the schedule of grant:

The SCDC funding awarded was used to raise the general awareness of AgeUK Cambridgeshire Information, Advocacy and Information Service through the 0300 666 9860 Helpline gateway number. The advice line is operated locally Monday – Friday, outside of these times callers are redirected to the national helpline, any locally specific issues the enquiry is transferred back to the local service for follow up.

Age UK delivered 2 talks by radio, one package for ITV and presentations in person to 87 South Cambs residents to promote the Advice line, who were given tailored information packs. 22% of the calls received were to South Cambs residents (8,652 calls were received overall last year and demand is increasing year on year). The main areas of advice Finance, Care and Family.

Age UK is on track to meet the grant requirements for 15/16.

COPE - promote the interests of people aged 50 or over, through signposting, consultation, co-ordinating and advocacy, with the aim to reduce social exclusion, challenge ageism, promote active ageing, reduce isolation and demonstrate what older people can do in Cambridgeshire.

Funding Agreed FY1 £3,750, FY2 £5,000, FY3 £5,000, Total
Key achievements in line with the schedule of grant:

Regular monthly newsletters have been distributed to all COPE members , of which there are currently 858 in South Cambridgeshire, approximately 30% of COPE membership.

COPE has contributed at meetings of the AgeUK Policy Sounding Board, the Cambridgeshire Older Peoples Partnership Board, the Local Health Partnership, Futures

East, Cambridgeshire Health and Wellbeing Board consultations and workshops, other Older Peoples groups and has reported back to members on the activities of these bodies.

COPE provide social activities for their members, holding meetings in the north and south of Cambridge City, located to capitalise on public transport links and an exercise class is held in Fulbourn. However, they do not currently ask attendees to register their district of origin, so monitoring the levels of attendance from South Cambs residents has not been achieved – the requirement for this has been communicated to the grant recipient.

COPE appears to be on track to meet the grant requirements, although improvements to monitoring have been requested.

Arts and Minds - offer people living with mental health problems and their carers, opportunities for participation in, and experience of, high quality arts and culture, in order to maintain mental health and support recovery when they become ill in Cambridgeshire.

Funding Agreed FY1 £5,000, FY 2 £5,000, FY 3 £5,000 Total £15,000 (although were paid only £2,500 in year 1 as they ran only one course).

Arts and Minds were unsuccessful in securing enough match funding to run two courses over the last financial year. They were, however, able to run one course, which ran from March 11 2014 till June 06 2014 and were therefore eligible to claim an additional £2,500 from the sum rolled over from last financial year, in addition to their YR2 allocation. They are able to be paid a further £250.

The courses are 12 weeks in duration and offer weekly workshops plus a visit to an art gallery, culminating in a celebration event where participants can invite friends and family to see the work they have created. This is followed by a week-long exhibition open to the public.

The scheme is seeing increasing numbers of referrals from GPs as the sessions begin to gain profile. The second course funded under the 14/15 grant agreement (run between January and April 2015) held in Cambridge, had 8 participants from South Cambridgeshire. The first series funded in 2015/16 also to be held in Cambridge, was due to start in November, for which there were 7 South Cambs residents registered.

The schemes planned for 2015/16, are planned subject to receiving match funding to our £5000 commitment. The applicant has yet to provide dates for the second series of 2015/16.

Grant funded activities are on track for 14/15 at present.

Care Network – through the development of community and voluntary groups it helps to establish and support, it aims to allow older and vulnerable adults to stay independent and live fuller lives.

Funding Agreed: FY 1 £3,000 FY2 £4,000, FY 3 £4,000 Total under this theme, £11,000

46 Community groups and schemes are supported in South Cambridgeshire. There were 160 separate contacts with these groups over the first six months, with the Steeple Morden Lunch club receiving more substantive support.

All groups received a quarterly Newsletter, which includes news from other organisations and training opportunities.

Care Network has promoted opportunities for volunteering in South Cambridgeshire and has evidenced joint working with other organisations.

Care Network set up two new groups within this reporting period, Bar Hill Health and Wellbeing Club and Oakington and Westwick Neighbours, Caring and Sharing Network.

Care Network is on track with grant funded activities.

Status: The grant recipients under this theme are now largely performing as per their grant agreement, although in some instances continued delivery is dependent on them achieving match funding.

4. Support for Parishes and Communities

Support for Parishes and Communities theme (reporting to the Leader)

This fund was open to applications from

1. Organisations providing support to local community groups and charitable bodies who themselves wish to provide services for South Cambridgeshire residents to deliver
 - The provision of services and support to enable effective, sustainable and legal operation in the provision of services and activities for South Cambridgeshire residents, including Practical assistance and support including fundraising and training
 - General support on governance, management and employment

The representation of the Voluntary Sector at a strategic level, facilitating third sector involvement in shaping the delivery of public services.

The facilitation of consultation and communication, including providing an effective liaison function between the District Council and the voluntary, community, charitable and social enterprise sector in South Cambridgeshire and assist in capacity building of the voluntary sector

2. Organisations providing training to parishes
 - The provision of a bespoke training programme for Parish Councils, developed in cooperation with South Cambridgeshire District Council and parish councils, which may include such topics as Facilities Management, Business Planning and Fundraising

When awards were determined, no grants were offered to deliver activity (2); the Leader decided to take Parish Training in house (Decision, Joint Portfolio Holders Meeting May 23 2013).

Allocations given are recorded in the Table 9, below:

Grant Awarded to	2015/16	Outstanding this F/Y
Cambridge CVS	£8,700	£8,700
Care Network	£3,300	£3,300

Cambridge CVS have delivered as agreed in the South Cambs schedule appended to the joint service level agreement between Cambridgeshire County Council, Cambridgeshire and Peterborough Clinical Commissioning Group, Fenland District Council, South Cambs DC and CVS5 (Cambridge CVS, VCA Hunts and Hunts Forum). Payment of grant is direct to Cambridge CVS.

Funding agreed: FY1 £6,375, FY2 £8,700, FY3 £8,700 Total award £23,775

Representation of the voluntary sector: C CVS represented the voluntary sector at key partnership meetings (attendances reported on its new C CVS blog and via its Newsletter).

Promotion of CVS to South Cambs District: Cambs.net entry updated regularly and e-bulletins sent to member and non-member contacts

Support for voluntary organisations and community groups to fulfil their missions more effectively: Monthly funding news was sent to all members and updates included in other newsletters. 44 groups working in South Cambs were given direct funding support, with "Developing a funding strategy for small groups" training session delivered June 2015. 47 groups have accessed C CVS training sessions during Q1-2.

9 1:2:1 support sessions were delivered over the last six months, with 167 enquiries answered.

C CVS continues to provide the representation and support functions it is grant aided to do in accordance with our grant agreement.

Care Network reporting combined with the Independent Living theme, given above, due to the overlap in delivery against these two themes.

Funding agreed: FY 1 £2,625, £3,300, £3,300 Totalling £9,225

Status: Delivery against this theme is in accordance with the grant agreements.

5. Housing

Grant support for organisations working for **Homelessness Prevention** was incorporated within the Service Support Grant Scheme (coordinating the administration of these schemes reduced the staff resource required for administration).

Activities supported under the Housing theme of the Service Support Grants

Table 10: Recipients of the Housing theme of the Service Support Grants

Organisation	Allocation 14/15	Payment 14/15
Cambridge Cyrenians	£1,712	£1,712
Cambridge Re-Use (previously known as SOFA)	£1,471	£1,471
Cambridge Women's Aid	£7,528	£7,528

Cambridge Cyrenians. The grant from South Cambridgeshire is contributing to the maintenance and upgrade of computers & IT support provided to service users. Cyrenians provides a PC and internet access for residents in each of the 11 properties. The ability to access the internet is becoming increasingly important, not just for bidding on Home-Link, but because most residents are job hunting on-line as the expectations of the DWP are increasing.

Between April and September Cambridge Cyrenians accommodated 12 new residents. This is approximately half the number normally accommodated. This is due to a programme of opening new houses and closing old ones. It is anticipated that the service will be able to operate at full capacity during the next 6 month period. Of those who moved in, one had a local connection to South Cambridgeshire. A second referral was made but not accepted due to non engagement with the drug treatment service.

Cambridge Re-Use provides low cost household goods to low income families in Cambridge and South Cambridgeshire.

During the first half of the 2015/2016 Financial Year (April to September) a total of 110 people living in the SCDC area accessed the service. This compares with the total of 114 people who accessed our service during the second half of the 2014/2015 Financial Year and indicates that demand for the service remains stable.

Cambridge Re-Use continue to put the grant funding towards the cost of running a furniture van which is used both for collecting donations of household goods and for delivering purchases to customers' homes.

Cambridge Women's Aid's (CWA)

CWA offers (mainly) women one to one support and access to group support sessions. CWA also provides women with weekly activities to encourage them to come together and offer each other peer support. Support is provided by two full time workers during normal office hours. Service users can also access support in an emergency 24 hours a day, 365 days a year thanks to the CWA on call worker who is available outside of normal working hours.

During the first two quarters the Outreach project has had contact with 743 people and at least 202 of them were living in South Cambridgeshire (the service also provided advice to a further 129 people who did not disclose where they lived).

CWA provided

- An 24 hr emergency helpline for survivors of domestic abuse and professionals helping them on 100% of the days in this period to keep safe and prevent homelessness
- A flexible one to one support service to help survivors of domestic abuse to access a range of support such as advice on their relationship and personal situation as well as understanding their tenancies and housing options to avoid homelessness
- Support to strengthen survivors of domestic abuse engaging in options provided by other agencies such as the police, the courts and social care
- Support sessions every week for groups of survivors using CWA services to better understand the dynamics of abusive relationships and support to move on
- Support sessions every week to give women living in Cambridge, South Cambridgeshire and East Cambs opportunities to come together and take part in art activities and benefit from peer support to reduce isolation and build up confidence
- Money Matters training

In addition CWA provided

- Opportunities for service users to take part in Service User Groups to influence local and national policy
 - Supported ten women from Cambridge City and South Cambridgeshire to complete the Cambridge City Council women's needs assessment
 - Supported eight women to contribute to the TUC and Women's Aid research on financial abuse to help lobby for changes to Universal Credit
- Direct support to Cambridge City Council and South Cambridgeshire District Council Housing Officers to find and access refuge space quickly
- Expertise to give training and awareness of domestic abuse to
 - 148 local authority workers
 - 45 GPs
 - 35 police call handlers
 - 4 medical students
 - 30 Health Watch Ambassadors
 - 17 Citizen Advice Bureau volunteers/workers
 - 2 Cambridge City White Ribbon Ambassadors
 - 400 sixth form students
- Worker time to support partnership working. CWA contributed to

- Cambridgeshire Domestic Abuse and Sexual Violence Partnership Strategic Board
- Cambridgeshire Domestic Abuse and Sexual Violence Partnership Implementation Group
- The Cambridgeshire MASH Project Board
- The Cambridge City Domestic Violence Forum

Status: All grant recipients under this theme are delivering planned activities to time and to budget. Annual grant payments have been made in full.

(c) Housing and Independent Living

(i) Mortgage Advice (Homelessness prevention)

The fund available for specific money advice to prevent homelessness (£8,520) allows Cambridge and District CAB to deliver a weekly advice session at South Cambridgeshire Hall. Reporting has been combined with the report on Service Support Fund grant aided activity.

(ii) Mobile Warden Scheme

Funding was allocated to support mobile warden schemes in 2014/15 as detailed in Table 11, below:

Table 11

Scheme	Grant Awarded 2015-16
Milton Community Care Scheme	£1,975
Mordens & Litlington MWS	£1,975
Cottenham MWS	£1,250
Harston & District Community Warden Scheme	£850
Great Shelford MWS	£1,400
Haslingfield Community Warden Scheme	£250
Melbourn MWS	£1000
Histon & Impington (Age UK Scheme)	£1,700
Teversham (Age UK Scheme)	£1,700
Linton (Age UK Scheme)	£2,500
Small Villages (Age UK Scheme)	£3,100
Swavesey (Age UK Scheme)	£1,300
Total	£19,000

In South Cambridgeshire there are 8 providers running 12 schemes covering 22 villages. Approximately 250 older people benefit directly across the schemes per year. The schemes support older people in a number of different ways and each scheme runs differently reflecting local need and resources.

There are seven schemes supported by Care Network based schemes and five Age UK Cambridgeshire scheme (which covers five separate schemes). Age UK Cambridgeshire schemes. All schemes are progressing according to the grant agreement, with an end of year report due from each scheme as part of next year's application procedure. The 2016/17 application process is open from 23 November 2015 until 22 January 2016.

(d) Planning and Economic Development

(i) Farmland Museum
(reporting to Economic Development Portfolio holder)

In October 2013 a further two year funding agreement was signed, awarding £12,650 and £8,500 in 2015/16. The museum has staged living history events and refreshed its education outreach programme.

The first tranche of this, £4250 was paid in April 2015.

Status: Grant on track

(ii) Wildlife Enhancement

Discretionary awards and necessary purchases for council led projects have been made from this fund to the following projects in Q1 and Q2.

<u>Project</u>	<u>Fund recipient</u>	<u>Money spent on</u>	<u>Cost</u>
Fulbourn Community Orchard	Fulbourn residents	Tree etc	£278.87
Flower patches	project equipment	Pictorial Meadows seed (inc 10% disc) 3.85kg of seed exVAT	£869
St Denis Churchyard	St Denis spring bat survey	WiT (inc VAT)	£1,050
Wild flower patches	Applied to SCDC land holding	Grass/weed control, Coolidge Gdns, Cottenham (exVAT)	£125
Gt Shelford Churchyard	SCDC obliged to maintain a closed churchyard	Bramble control and wildflower management	£225
Girton Town End Close pond	Girton Town End Close Group	Pond restoration	£687
Millbridge Brook (back	Gamlingay Parish Council	marginal plants	£500

spend for 2014)			
Total funds allocated in Q1-2			£3,734.79

£6765.21 of funds remain unallocated within this budget , however projects have been identified for spend in the third and fourth quarters almost up to the budget limit.

Status: This fund continues to meet identified needs for wildlife enhancements measures.

(e) Young People

(i) Young people's partnership

£10,000 was allocated to the Children & Young People's Area Partnership in 2015/16 to support the delivery of SCDC children, young people and families priorities.

(ii) Elite Athletes grant

The Elite Athletes Grant scheme offers grants of up to £2,000 to support athletes and para-athletes at all stages of their sporting careers. The budget allocation for 15/16 was £10,000 – awards were made totalling £10,050 to 16 athletes and para-athletes, awards were made in August following an allocation window between 01 April 2015 – 30 June 2015.

Gemma O'Connor	1,000.00
Ashley Jack Brown	400.00
Nicola Taylor	200.00
Anna Loughlan	750.00
Anna Quantrill	200.00
Joshua Dawes	250.00
Jacob Dawes	250.00
Albert Pavelin	500.00
Roan Turner	100.00
Claire Taylor	400.00
Georgina Bullen	1,500.00
Karyna Manuel	750.00
Charlotte Cox	1,500.00
Finn Barnes	500.00
Jasmine Seemarks	750.00
Gareth Furlong	1,000.00
Total funding allocated	10,050.00

¹ (Joint Leader, Planning Policy and Localism and Environmental Services Portfolio Holders Meeting 23 May 2014 <http://modern.gov/ie/ListDocuments.aspx?CId=883&MId=6132&Ver=4>).

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